Delene Beauchamp

delenebeauchamp@gmail.com | 215-740-0959 | delenebeauchamp.com

Education:

Emerson College, Boston, MA BFA Stage and Production Management Minor in Business Studies	Expected Graduation: 2024
Work Experience:	
Office of the Arts Scenic Technical Assisstant • Aided in the maintenance and operations of five theaters with a focus on the scenic technical components	2023
Emerson College Commencement Ceremony Assistant Stage Manager • Assisted in managing graduating students and trustees during the multi-camera livestreamed 2023 Commencement Ceremony	2023
Emerson College Campus Centers - Assistant Event Coordinator • Facilitated the daily operations two black box theaters, communicating with event hosts and supervising student employees	2022-2024
Monkey Boys Productions • Refurbished puppets for an international entertainment company's amusement park, exceeding time expectations and meeting visual criteria exactly	2022
Emerson College BFA Showcase Assistant Stage Manager • Attended regular rehearsals for the senior showcase, recording the technical needs of the show and executing them during the run of performances	2022
Resident Assistant • Managed a floor of 60 undergraduate students with another Resident Assistant, responsible for keeping current and engaging information posted in the residence hall, routinely made rounds of the building and on call for the needs of the community	2022-2023
Walgreens • Provided customer service and point of sale help with patrons	2021
Monkey Boys Productions • Fulfilled over 200 orders for MBP DIY puppet kits	2021
Emerson Stage Prop Shop • Collaborated with coworkers to create props for the Emerson Stage nine show season and maintained furniture and hand prop storage spaces	2020-2024
Monkey Boys Productions • Produced pieces for an international children's exhibit as well as the off-broadway production of <i>Little Shop of Horrors</i> in a high pressure environment	2019

Skills: French, hand and machine sewing, theatrical lighting and audio, microsoft and google suites, proficiency in most power tools, props fabrication, can read music, OSHA 10 certified, trained to perform CPR and use an AED, valid U.S. Passport